

**Scrutiny Standing  
Panel Agenda**



**Finance and Performance Management Scrutiny Panel  
Tuesday, 11th June, 2013**

You are invited to attend the next meeting of **Finance and Performance Management Scrutiny Panel**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping  
on Tuesday, 11th June, 2013  
at 7.00 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry - The Office of the Chief Executive  
Tel: 01992 564246 Email:  
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**Members:**

Councillors A Lion (Chairman), T Church, C Finn, Mrs R Gadsby, D Jacobs, J Knapman, G Mohindra, Ms S Watson, D Wixley and J Wyatt

**SUBSTITUTE NOMINATION DEADLINE:**

**18:00**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the

Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. MINUTES OF THE LAST MEETING (Pages 3 - 8)**

To consider and agree the notes of the meeting held on 12 March 2013.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 9 - 12)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. CONSULTATION PLAN 2012/13 AND REGISTER 2011/12 (Pages 13 - 24)**

(Deputy Chief Executive) To consider the attached report.

**7. PROVISIONAL REVENUE OUTTURN 2012/13**

(Director of Finance and ICT) To consider the attached report.

Report to follow.

**8. PROVISIONAL CAPITAL OUTTURN 2012/13**

(Director of Finance and ICT) To consider the attached report.

Report to follow.

**9. KEY PERFORMANCE INDICATORS 2012/13 - OUTTURN (Pages 25 - 66)**

(Office of the Deputy Chief Executive) To consider the attached report.

**10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**11. FUTURE MEETINGS**

To note the forward programme of meeting dates for the Panel. The dates for the coming year are:

17 September 2013;  
12 November 2013;  
20 January 2014; and  
11 March 2014.